



# VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada


## ANNUAL E-GOVERNANCE REPORT: 2019-20

E-Governance in the field of the educational sector has changed the way of administration. With the data and processes model of an educational Institution, makes the process easy, well-organized and error free. This is designed to make the system user-friendly, time saving and cost saving also. It helps in improving transparency, providing speedy information, dissemination, improving administrative efficiency and public service in all the aspects of education. The institution was successful in implementing the following services in this year.

S.NO	Name of the Service	Area of Operation
1	SMS Messenger System	To communicate with parents regarding their child's attendance and other performance information institution uses a SMS service. Also it is used to circulate information among the staff and stakeholders.
2	Knimbus Software in Library	The central library is fully automated using EZ-Lib (open source software). The library is fully integrated with Remote Technology via Knimbus where user can enter, search catalogue, borrow and return books can be done on her own.
3	CC Maintenance	CCTV surveillance system to strengthen campus security. This facility offers a comprehensive range of solutions to secure campus infrastructure effectively.
4.	Website	Institution has a website to share the infrastructural, academics and placement information with its stakeholders. Results shall also be uploaded to the website directly.

The total expenditure incurred towards e- governance during the year 2019-20 is Rs 1,39,812.00



  
**PRINCIPAL**  
Vignan's Institute of  
Engineering for Women  
K.J. Peta, VSEZ (P.O.)  
Visakhapatnam-49

# MINUTES

Minutes of the meeting of Governing Body  
of Vignan's Institute of Engineering for Women  
held on 12.11.2019 at 11 A.M./P.M. at 3  
under the chairmanship of Shri Dr. V. Bhujanga Rao.

S.No.	Name of the Person	Designation	Category
01.	Dr. V. Bhujanga Rao.	Chairman	Trust/Management
02.	Dr. L. Rathaiah	Member	Trust/Management
03.	Padma Bhushan Dr. Y. Lakshmi Prasad.	Member	Trust/Management
04.	Sri K. Pavan Krishna.	Member	Trust/Management
05.	Dr. Archana Sharma	Member	Trust/Management
06.	Prof. P.V.G.D. Prasad Reddy	Member	Academicians.

# BOOK



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Designation & Affiliation	Nature of Appointment	Signature
ISRO chair professor, National Institute of Advanced Studies, IISc Campus, Bangalore. Former Dg-DRDO - New Delhi Former Director - NSTL - Vizag	Trust/Management as Per the constitution of By-laws with the chairman or President or Director as the chair person.	
President & correspondent, Lavu Educational Society, Vignan Group.	"	
Former M.P, Director - Indian culture. Centre, Consulate General of India, Toronto, Canada.	"	
CEO, Vignan Group of Educational Institutions, Visakhapatnam.	"	
Outstanding Scientist Head, PP & EMD, Bhabha Atomic Research Centre (BARC), Mumbai	"	
Vice - Chancellor Professor Department of computer Science & System Engineering	Neighbouring University.	

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S.No.	Name of the Person.	Designation	Category
07.	Dr. B. Subba Rao.	Member	Industrialist
08.	Mr. Venkata Rayulu Bonam.	Member	Industrialist
09.	Dr. Rishi Verma.	Member	Industrialist
10.	Mr. Suresh Kumar Tankala.	Member	Industrialist
11.	Smt. P. Aruna Kumari	Member	University/INTUK Nominee.
12.	Mr. Bala Murugan.	Member	AICTE Nominee
13.	Mr. B.K. Surya Prakash	Member	State Government Nominee.

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Designation & Affiliation.	Nature of Appointment	Signature.
Programme Director, SAMEER - Centre for Electro Ministry of Electronics & Information Technology, VSKP.	Nominated by the	 12/11/2019
Delivery project Executive IBM India (P) Ltd HDV.	"	 12/11/2019
Scientist - G, PP & EMD PEB-1, BARC, Achutapuram V) Visakhapatnam.	"	 12/11/2019
Lead consultant Wipro limited, Visakhapatnam	"	 12/11/2019
Asst. Professor, Dept. of CSG UCE, INTUK, Vizianagaram.	Nominated by the University.	 12/11/2019
South Regional officer AICTE	Nominated by the AICTE.	
Principal, Govt. Polytechnic college, Anakapalli Visakhapatnam.	Nominated by the State Government.	

# MINUTES

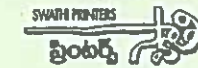
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S.No.	Name of the Person	Designation	Affiliation Category
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14.	Dr. J. Sudhakar	Member	Principal
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15.	Prof. A. Sesha Rao.	Member	Faculty Representative.
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Designation & Affiliation	Nature of Appointment	Signature
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Principal & professor, Dept. of ECE, VIGNA Visakhapatnam.	Ex-officio.	
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Sr. professor, Dept. of CSE VIGNA Visakhapatnam.	Nominated by the principal.	
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## VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE & Affiliated to JNTUK) Estd-2008  
ISO 9001: 2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution  
Kapu Jaggarajupeta, VSEZ Post, Visakhapatnam-530049 A.P

### MINUTES OF THE GOVERNING BODY MEETING

A meeting was convened in Board Room at 10.00 AM on 12.11.2019 under the Chairmanship of Dr.V.Bhujanga Rao.

#### Members Presented

1	Dr. V.Bhujanga Rao	Chairman
2	Dr. L. Rathaiah	Vice-Chairman
3	Sri K Pavan Krishna	Member
4	Dr.Archana Sharma	Member
5	Sri.Venkata Rayulu Bonam	Member
6	Prof. P. V. G. D. Prasad Reddy	Member
7	Dr.Rishi Verma	Member
8	Dr. B.Subba Rao	Member
9	Smt.P.Aruna Kumari	Member
10	Mr.Suresh Kumar Tankala	Member
11	Dr.J.Sudhakar	Member Secretary
12	Dr.A.Sesha Rao	Member

The following members have requested for leave of absence expressed their inability to attend meeting.

S.No	Name of the Member	Designation
1.	Padma Bhushan Sri. Dr. Y Lakshmi Prasad	Member
2.	Sri. R.Bala Murugan	Member
3.	Mr.B.K.Surya Prakash	Member

The meeting was initiated with the welcome note by Vice-Chairman of Governing Body of VIEW, Dr.L.Rathaiah. He gave the opening remarks by introducing new Chairma of Governing Body Dr. V.Bhujanga Rao and other new member Dr.Archana Sharma, Dr.Rishi Verma and Mr.Suresh Kumar Tankala. He expressed confidence in getting the cooperation and support from other members of the Governing Body for smooth function of the Institution.

The Chairman requested Principal Dr.J.Sudhakar to present the agenda notes for discussion.

Principal welcomed , Dr.Archana Sharma, Dr.Rishi Verma and Mr.Suresh

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placement record, overall results of the college and appreciate the faculty members for their efforts in achieving the excellent results in UG and PG courses.

The following items are discussed and the corresponding resolutions are adopted;

#### Item-1 Confirmation of the minutes of the earlier meeting held on 13.04.2019

The minutes of the meeting of the Governing Body held on 13.04.2019 were circulated to all the members for their comments. As there were no comments, it was declared that the minutes were confirmed.

#### Item-2 Report by the Principal on the progress of the College during the Academic Year 2018-19

Principal Dr.J.Sudhakar gave a Power point presentation on various activities of the college since the last Governing Body meeting. Copy of the same was perused by the members and approved.

#### Resolution No. VIEW/GBM/4/2019-20(1)/2.1

The Governing Body resolved to express its satisfaction upon the admissions into B.Tech., and M.B.A. for the academic year 2019-20 under the prevailing conditions, and suggested to take necessary steps for improvement of admissions in M.Tech.

#### Resolution No. VIEW/GBM/4/2019-20(1)/2.2

The Governing Body reviewed the results of UG and PG programmes and expressed its happiness over the performance.

#### Resolution No. VIEW/GBM/4/2019-20(1)/2.3

The Governing Body noted and placed on record its happiness about the University First Place in JNTUK first year results with 84.18 percent which is 5.64 percent more than the results of 2017-18 (78.54 per cent).

#### Resolution No. VIEW/GBM/4/2019-20(1)/2.4

The Governing Body is pleased to note that 193 out of 297 eligible students are placed as on date in different organizations during the academic year 2018-19.

#### Resolution No. VIEW/GBM/4/2019-20(1)/2.5

The Governing Body noted with pleasure that 4 faculty are awarded Ph.D. It is also noted that 5 faculty members submitted their Ph.D. theses and 15 faculty members pursuing Ph.D. The governing Body congratulated their effort and promised continued support to faculty in such efforts.

#### Resolution No. VIEW/GBM/4/2019-20(1)/2.6

The Governing Body while expressing its satisfaction about the publications by the

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## Resolution No. VIEW/GBM/4/2019-20(1)/2.7

The governing Body expressed its satisfaction that the students are actively participating in co-curricular, sports, social, ethical, cultural and other activities especially visit of ISRO, UBA activities, Activities of 150<sup>th</sup> Mahatma, Swatcha Sarveksha, Water conservation, Natinal Sports Day.

## Item-3 Ratification of selected faculty and approval for fresh recruitment.

A report on faculty selections made and requirement of faculty for the academic year 2018-19 is circulated to the members of the Governing Body. After perusal of the report by the members, the following resolutions are made:

### Resolution No. VIEW/GBM/4/2019-20(1)/3.1

i. The Governing Body noted with satisfaction that the services of 91 (81.25%) existing faculty are ratified 9 new faculty are selected through the interviews conducted by JNTU-Kakinda.

ii. The Governing Body resolved to convey it's thanks to the JNT University-Kakinada for arranging faculty selections/ratification of services of existing faculty

### Resolution No. VIEW/GBM/4/2019-20(1)/3.2

The Governing Body noted that 10 new faculty joined during this period through University selections and College level selections.

### Resolution No. VIEW/GBM/4/2019-20(1)/3.3

The Governing Body authorized the Chairman, Governing Body to recruit the additional faculty required.

## Item-4 Income and expenditure status for the financial year 2018-19

The Principal sought permission from the members of the Governing Body to circulate the income and expenditure for the financial year 2018-19 later as the accounts are to be finalized.

### Resolution No. VIEW/GBM/4/2019-20(1)/4.1

The Governing Body resolved to permit the Principal to circulate the income and expenditure under autonomous status for the financial year 2018-19 later as the accounts are to be finalized.

## Item-5 Budget Allocation for the financial year 2019-20

The proposed budget for the financial year 2019-20 as prepared by the Finance Committee is circulated to the members.

### Resolution No. VIEW/GBM/4/2019-20(1)/5.1

The Governing Body approved the proposed budget for the Academic year 2019-20  
by the Finance Committee. The allocation of Budget is:

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Department Level: ECE:Rs.1,93,71,500/-; CSE: Rs.1,93,42,500/-; EEE: Rs.1,16,82,500/-  
IT: Rs.50,18,000/-; ME:Rs.39,45,500/-; BS&H: Rs.1,41,96,000/-; MBA: Rs.29,56,000/-;  
Library: Rs.3,10,000/-; **E-Governance: Rs.2,25,000/-**; Faculty Development Charges:  
Rs.3,00,000; Student Welfare: Rs.12,50,000/-

## Item-6 Proposals for the Approval of Governing Body

### Resolution No. VIEW/GBM/4/2019-20(1)/6.1

The Governing Body resolved to approved the proposal to submit pre qualified in the month of Mar-Apr 2020 followed by the submission of SAR in the month of May-June 2020.

### Resolution No. VIEW/GBM/4/2019-20(1)/6.2

6.2.1 Approval is accorded for applying 2(f) and 12(b) status through an indemnity bond and it is resolved that every amount of grant that will be given by the commission to the college shall when received by the college solely be used for the benefit and purposes of the college in accordance with the terms and conditions of the grant and not for any other purpose or any other institution.

6.2.2 The Institute shall furnish to the commission the balance sheet of the Institution every year along with the annual audited accounts of the college.

6.2.3 The institute shall fulfil any other terms and condition laid down in indemnity bond.

### Resolution No. VIEW/GBM/4/2019-20(1)/6.3

The Governing Body resolved to approved the proposal of Recruitment of Professors with Ph.D in CSE, ECE & EEE Departments to maintain at least One Professor in each Department as per guidelines of JNTUK.

### Resolution No. VIEW/GBM/4/2019-20(1)/6.4

Approval is accorded for organizing Internatinal Conference by CSE, ECE, EEE & IT departments each during the academic year 2019-20.

### Resolution No. VIEW/GBM/4/2019-20(1)/6.5

Approval is accorded for setting up of New Computer Lab with 100 systems for JNTUK online examinations.

### Resolution No. VIEW/GBM/4/2019-20(1)/6.6

The Governing Body approved the proposal of the following infrastructure additions for the academic year 2019-20 and approved the required funds for:

- a) Interview panel rooms
- b) Seminar Hall in proposed forth floor
- c) Construction of Open Auditorium with sponsorship

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## Resolution No. VIEW/GBM/4/2019-20(1)/6.7

Approval is accorded to construct separate hostel block for women in VIEW campus to overcome the accommodation problems in present Hostel.

## Resolution No. VIEW/GBM/4/2019-20(1)/6.8

Approval is accorded to construct Two & Four wheeler parking shed in VIEW campus as per the request raised by the students and staff.

## Resolution No. VIEW/GBM/4/2019-20(1)/6.9

Approval is accorded to implement promotion policy to all regular teaching faculty who are seeking for the promotion from Assistant Professor Scale to Associate Professor Scale and advised to include in administrative manual of VIEW.

## Item-7 Recommendations of Governing Body Members:

Subsequently, after detailed deliberation on various issues the Governing Body collectively suggested the following measure and actions for improving the functioning of the college.

### 7.1 Recommendations of Governing Body Chairman Dr. V. Bhujanga Rao

- He suggested to take necessary steps for improvement of admissions in M.Tech.
- He suggested to take necessary actions to improve the final year results.
- He advised to increase the admission in Mechanical Engineering by creating awareness on Mechanical Engineering importance in women students.
- He suggested to motivate more number of faculty to register in Ph.D.

### 7.2 Recommendations of Sri K Pavan Krishna

- He suggested to encourage the students to participate in co-curricular, sports, social, ethical, cultural and other activities especially Industrial Visit to ISRO, participation in virtual paper presentation and poster presentations and UBA activities.
- He advised to conduct International Conferences by ECE & EEE departments each for the next academic year 2020-21.
- He suggested to construct separate hostel block for women in VIEW campus.

### 7.3 Recommendations of Dr. L. Rathaiah

- He advised to provide free CRT classes to the merit students who are not able to pay the CRT fees.
- He suggested the importance of Publicity which plays a crucial role in

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Marks, Least Failures, Highest Placements and Highest Percentage of Pass to be highlighted about Vignan.

- He suggested to give cash incentives to the faculty members who endured more than 95 per cent of results in each semester.
- He advised to recruit at least 1 doctorate in each department from IITs/NITs to get good quality of education and research output

### 7.4 Recommendations of Dr. B. Subba Rao

- He suggested to improve the faculty publication in Scopus Indexed Journals.
- He suggested to ask alumni students to sponsoring funds to construct the auditorium.
- He advised to train/educate the students towards entrepreneurship Development.

### Item-8 Any other item

Following faculty strength is approved for the next academic year 2020-21

CSE- 37 , ECE- 38 , EEE- 29 , IT -12, MECH-13 , BS&H-28 , MBA -15 , TOTAL - 172

### Item-9 Vote of Thanks by the Principal

Principal Dr.J.Sudhakar thanked all the members for sparing their valuable time and offering valuable suggestions. He requested for their continued cooperation and support in future also.



(Dr.Sudhakar Jyothula)  
Member Secretary & Principal  
Vignan's Institute of  
Engineering for Women  
K.J. Peta, VSEZ (P.O.)  
Visakhapatnam-49

PAN No.: AAECK5485A

OU:VIEW  
CODE:GN

Date: 20-April-19

PO Dated- 17th April 2019

**Bill To****Vignan's Institute of Engineering for Women,**Vadlapudi post Backside of VSEZ Kapujaggaraju peta,  
Andhra Pradesh 530046**TAX INVOICE - 2019-20/04/19**

PRODUCT	Particulars	Yearly Subscription Charges (INR)
		Price
Knimbus mlibrary off Campus Access	G.S.T@5%	Rs 5,000/-
	Total Amount	Rs 1,05,000/-

**Subscription Period :**

1st May 2019 to 31st March 2020

GSTN: 07AAECK5485A1ZN

**FOR KNIMBUS ONLINE PVT. LTD**

Accounts Deptt.

**For Any Queries/Questions Contact**KNIMBUS ONLINE PVT. LTD  
Unit No. 408 B, 4th Floor, D-2,  
Southern Park, Saket District Centre,  
Saket, New Delhi-110017  
Email: info@knimbus.com  
Phone no: +91-11-43176743**Bank account details**

<b>Cheque/DD:</b>	KNIMBUS ONLINE PRIVATE LIMITED
<b>Payable at:</b>	Gurgaon
<b>Name of Bank:</b>	HDFC BANK LTD
<b>Account:</b>	00-448-6300-01-000
<b>Type of:</b>	Current
<b>IFS Code:</b>	HDFC0000014

Knimbus Online Pvt. Ltd. Unit No. 408 B, 4<sup>th</sup> Floor, D-2, Southern Park, Saket District Centre, Saket, New Delhi-110017

Tel.: +91-11-43176743 Website: <https://www.knimbus.com>

CIN: U72400DL2011PTC227576



PRINCIPAL  
Vignan's Institute of  
Engineering for Women  
K. Peta, VSEZ (P.O.)  
Visakhapatnam-49



### Tax Invoice

<b>Kite Info Solutions</b> 3-343/4, Near GVK One, BALAPUR, Hyderabad -34 E-Mail: kiteinfosolutions@gmail.com GST: 36AWNPR0736K1Z1 STATE: 36	Invoice No.	Dated
	KIS/19-20/012	22-AUG-2019
	Mode/Terms Of Payment	
	Supplier's Ref.	Other References
<b>Vignan's Institute of Engineering for Women</b> apujaggaraju peta, Vadlapudi post Backside of VSEZ, isakhapatnam, Andhra Pradesh 530046. STATE: 37 GST:	Terms of Delivery	

Sl.No	Service/Goods Description	Quantity	Rate	Amount	CGST		SGST		IGST		Amount
					%	Rs.	%	Rs.	%	Rs.	
1	Advertising Agency (Digital Marketing) SAC: 998319 sms service	1,00,000	0.1949	19,491					18	3,508	23,000.00
				<b>Total</b>	<b>19,491</b>					<b>3,508</b>	<b>₹23,000.00</b>

Amount Chargeable (in words)  
**INR Twenty Three Thousand Only**  
 Invoice Tax No.: AWNPR0736KSD001  
 Invoice No: AWNPR0736K  
 Declaration:

E.&O.E



Total Amount Before GST	19,491.00
Add: CGST	
Add: SGST	
Add: IGST	3,058.00
<b>Total Amount: GST</b>	<b>3,058.00</b>
<b>Total Amount After GST</b>	<b>23,000.00</b>

We declare that this invoice shows the actual price of the goods described and that all are true and correct.

Bank A/C Details:  
**Kite Info Solutions**  
 Bank A/C NUM: 50200000789365  
 IFSC: HDFC0000642



For Kite Info Solutions  
 Authorised Signator

Credit Tax Invoice

(ORIGINAL FOR RECIPIENT)

Energy Square -- (From 1-Apr-2014)  
 105, 1st Floor,  
 Dutt Island, Siripuram,  
 Visakhapatnam  
 Ph: 2707901  
 GSTIN 37AFSPN0215P12X  
 GSTIN/UIN: 37AFSPN0215P12R  
 State Name : Andhra Pradesh, Code 37  
 E-Mail : dev@pioneer1988.com

Invoice No. 19-20/019	Dated 6-Sep-2019
Delivery Note 19-20/020	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date 27-Aug-2019
Despatched through	Destination
Terms of Delivery	

Buyer  
 To  
 Principal  
 Vignan Institute of Engineering for Women  
 Gajuwaka  
 Visakhapatnam  
 State Name : Andhra Pradesh, Code : 37

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Sec.CCTV.Cab.3+1 (Mts)	85442010	95 mts	25.00	mts		2,375.00
2	Sec.Cctv.Cam.Avt.2033	85258090	1 Numbers	1,750.00	Number		1,750.00
3	Bnc Connectors		2 Numbers	40.00	Number		80.00
4	Power Jacks		1 Numbers	20.00	Number		20.00
							4,225.00
CGST 9%							378.45
SGST 9%							378.45
ME.Sales.Round Off							0.10
Total							₹ 4,982.00

GRIN NO: 903

Amount Chargeable (in words) Rupees Four Thousand Nine Hundred Eighty Two Only E. & O.E

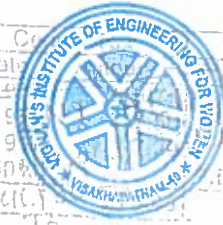
HSN/SAC	Taxable Value	Rate	State Tax	Total Tax Amount
85442010	2,375.00	9%	213.75	427.50
85258090	1,750.00	9%	157.50	315.00
	20.00	9%	1.80	14.40
	20.00	9%	1.80	14.40
			378.45	756.90

Tax Amount (in words) : Rupees Seven Hundred Fifty Six and Ninety paise Only

Remarks: Vardhat / Rakesh  
 Company's VAT TIN : 37946522956  
 Company's PAN : AFSPN0215P

329

PRINCIPAL  
 Vignan Institute of Engineering for Women  
 K.J. Peta, YSEZ, P.O. 43  
 Visakhapatnam-530015



HOD/In-charge/Principal

1. Goods once sold will not be accepted back  
 2. Our responsibility ceases from the moment the goods are delivered unless it causes an actual claim for redress to be made in writing if not mentioned otherwise.  
 3. Return to be made within 30 days on bill if not part of the deal.



M/s Jain Infotech  
Above Sree Jain Brothers,  
Srikanthi Theatre Lane,  
Jain Temple Road  
Visakhapatnam- 530 002, INDIA  
Ph : 91 - 891 - 2755103  
E-Mail : support@bookandhost.net  
Website : www.bookandhost.com  
GSTIN : 37ALAPJ0091R1ZS

## Tax Invoice #70738

Invoice Date: 14/09/2019

Due Date: 14/09/2019

### Invoiced To

VIGNANS INSTITUTE OF ENGINEERING FOR WOMEN  
ATTN: VIGNANS INSTITUTE OF ENGINEERING FOR WOMEN VIEW  
KAPUJAGGARAJUPETA  
VSEZ POST  
VISAKHAPATNAM, Andhra Pradesh, 530049  
India

Description	Total
Website Maintenance	Rs 6830.00 INR
Sub Total	Rs 6830.00 INR
18.00% Goods and Service Tax	Rs 0.00 INR
Credit	Rs 0.00 INR
Total	Rs 6830.00 INR

*[Handwritten Signature]*  
16/9/2019



*[Handwritten Signature]*  
PRINCIPAL  
Vignan's Institute of  
Engineering for Women  
K.J. Peta, VSEZ (P.O.)  
Visakhapatnam-49



*[Handwritten Signature]*  
PRINCIPAL  
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